



Michael Hojnacki, Principal

Urban Assembly New York Harbor School Grading Policy

Why We Grade

Grades show what students know and can do. They help teachers, students, and families understand learning progress. Grades are based on academic work, not on behavior, attendance, or effort alone. We focus on fairness, improvement, and learning.

How Grades Are Calculated: Most Classes

In most classes, grades come from the following areas:

Assessment Description	What's Included	Weight
These are major assignments given at the end of a unit to measure how well you've understood key skills and concepts. Teachers may refer to these as summative assessments.	unit tests, extended projects, longer writing assignments, presentations. *Minimum of 2 per marking period.	60%
These are smaller assignments that help you and your teacher check your understanding as you learn while ongoing learning is occurring. Teachers may refer to these as formative assessments.	quizzes*, daily assignments, classwork, homework, exit tickets, discussions. *Minimum of 4 per marking period.	40%

Regents Science Classes with Labs (Biology, Chemistry, Earth & Space Science, and Physics)

In science courses, 20% of the final grade includes laboratory work. Students must satisfactorily complete 1200 lab minutes as well as required Investigations to receive credit and be eligible to sit for the Regents exam.

Assessment Description	What's Included	Weight
These are major assignments given at the end of a unit to measure how well you've understood key skills and concepts. Teachers may refer to these as summative assessments.	unit tests, extended projects, longer writing assignments, presentations *Minimum of 2 per marking period.	45%
These are smaller assignments that help you and your teacher check your understanding as you learn while ongoing learning is occurring. Teachers may refer to these as formative assessments.	include quizzes, daily assignments, classwork, homework, exit tickets. *Minimum of 4 per marking period.	35%
Lab Work	Laboratory Investigations - including official NYSED lab activities (1200 mins total)	20%

Science Lab Grade (P/F)

In Regents science courses, students receive a separate laboratory grade on their report card that reflects performance on laboratory investigations. Grades in this course are either Pass (P) or Fail (F). A “P” indicates that the student is on-track to complete their mandatory 1200 minutes of laboratory activities and their state mandated Investigations. An “F” indicates that the student is off-track to complete their mandatory 1200 minutes of laboratory activities and state mandated Investigations. The lab course grade is not averaged into a student's overall GPA. Students who receive an “F” in their laboratory course grade as their final grade are ineligible to take the corresponding Regents examination.

Assignment Grading Scale/Special Marks on Jupiter Grades

- We use number grades from 55 to 100 on all assignments.
- A grade of 65 or higher on any assignment is passing and indicates a student has met or exceeded standards.
- A grade of 55-64 on any assignment is failing and indicates a student has not met standards.
- The lowest grade on any assignment is 55.
- A grade of “**mis**” signifies a student was **not present** for an assignment is currently scored at 55
- A grade of “**ex**” signifies a student is **excused** and it will not factor in the final grade.
- A grade of “**inc**” signifies a student has an **incomplete** assignment. A score of 60% will be entered as a placeholder. The grade will be updated based on student progress.
- A grade of “**ng**” signifies an assignment is **not graded**. It has no impact on a student's grade.

Revisions and Late Work

- Students can work with teachers to revise assignments to improve scores. Students are encouraged to speak with teachers and to attend tutoring/office hours in order to remediate assignments. Teachers will indicate prior to giving an assignment if revisions can be made. If no indication is given, it will be assumed that revisions can be made.
- Late work will be accepted for credit within 5 school days of the original due date. After 5 days, it is at the teacher's discretion to provide additional days or alternate work.
- Teachers will give timely feedback and help students improve work instead of offering extra credit.

How You'll Know Your Grades

You'll get updates throughout the year:

What	When
Online Gradebook (Jupiter Grades)	Updated a minimum every 2 weeks
Report Cards	3 times each semester
Parent-Teacher Conferences	Twice a year

- ★ If a student is at risk of failing, the teacher will contact the student and family directly by phone, email, or letter no later than two weeks before report cards are distributed.
- ★ Final course grades reflect the student's most consistent and recent level of learning across the three marking periods. While a final grade is calculated by adding all three marking periods and dividing by three to obtain a final average, greater weight may be given to later performance, especially Marking Period 3, so that improvement over time is recognized. Teachers will state their calculation policy in individual courses.

Supports for All Learners

- Students with IEPs and 504 plans will receive their accommodations.
 - English Language Learners may use glossaries, native language support, or give oral responses.
- All students are graded on what they learn, with the right support in place.

Report Card Grading Scale

- Numeric Scale: 55, 60, 65–100
- Passing Grade: 65
- Grading Floor: No grade lower than 55 may be entered for any marking period or semester grade unless the student earns an NS (see below).
- Marking Period Invalid Grades: Grades of 0-54, 56-59, and 61-64 are invalid grades
- Semester Invalid Grades: In addition to the MP invalid grades, no student may receive a grade of 60 as a final semester grade.
- A Marking Period grade of 61-64 will be rounded down to 60
- A Marking Period grade of 56-59 will be rounded down to 55
- A semester grade of 56-64 will be rounded down to 55 to signify a student has not met standards.

Report Card Special Grades and Appeals

- NX: Course in progress due to serious issue (e.g. medical situation)
- NL: Student joined class late (cannot be given as a semester grade)
- NS: No Show (only used when a student does not attend or does not complete any work)
- If you think a grade is wrong, speak to the teacher first, then you may request a review with the Assistant Principal.

Questions?

If you have questions about how grades work or how to improve them, talk to your teacher, counselor, or assistant principal. You can also visit our website or request a translated version of this policy.